Keeping track of projects **in the works**

YOUR ALREADY-ESTABLISHED GOAL(S):

LIST THE MEASUREMENTS THAT RELATE TO THIS GOAL:

1.

2.

3.

CHECKING IN: 3 MONTHS 6 MONTHS 12 MONTHS

WHAT PROGRESS HAVE YOU MADE? LIST SPECIFICS:

CHECK IN ON YOUR MEASUREMENTS. LIST RESULTS HERE:

1.

2.

3.

BASED ON THE ABOVE, THIS HAS BEEN/HAS NOT BEEN A SUCCESS BECAUSE:
Resource check

WHO IS SPENDING TIME ON THIS PROJECT?

HAS THERE BEEN TURNOVER?

ARE THE RIGHT PEOPLE INVOLVED?
IS IT TIME TO BRING MORE OR NEW VOICES TO THE WORKING GROUP?

DO YOU HAVE SUFFICIENT RESOURCES FOR THE NEXT 3 MONTHS?
IF NO, WHAT ADDITIONAL RESOURCES DO YOU NEED?

Obstacle check

WHAT HAVE BEEN THE BIGGEST OBSTACLES TO MEETING YOUR GOALS?

WHAT CAN BE DONE TO FIX THIS?
<table>
<thead>
<tr>
<th>What have been harder than you thought?</th>
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<tbody>
<tr>
<td>What has internal and external feedback been like?</td>
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<tr>
<td>What needs to change?</td>
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<tr>
<td>Are the scope of your goal and measurements still realistic?</td>
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<tr>
<td>What needs to change? Timeline, resources, expectations?</td>
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</tbody>
</table>